

GAIC CHAIRING PHRASES

1. Declaration of the committee
 - a. House please come to order. The committee is now officially in session. The session will begin by conducting a roll call. When the chair calls out the delegations in alphabetical order, please raise your placards saying “present”.
 - b. Delegates who did not hear their country called please raise your placards now.
 - c. Delegates who came in after the roll call or arrives here after must send a note to the chair notifying their arrival.
 - d. With _____ delegates present, we have met the quorum. The session will now begin.
2. Setting the agenda
 - a. High school committee
 - i. At this point of time, are there any points or motions in the committee?
 - ii. *(After the delegate of ___ has moved to set the agenda to topic ___)*
Thank you delegate, that is in order. The delegate of ___ has moved/’raised a motion’ to set the agenda to topic ___.
 - iii. The chair will now establish a provisional speaker’s list with two delegates for and two delegates against this motion.
 - iv. All those wishing to speak for this motion, please raise your placards high.
 - v. *(After recognizing the delegate of __, __)* The chair recognizes the delegate of __, __ in that order. Delegate of __, please approach to the podium. The delegate has 1 minute.
 - vi. All those wishing to speak against this motion, please raise your placards high.
 - vii. *(After recognizing the delegate of __, __)* The chair recognizes the delegate of __, __ in that order. Delegate of __, please approach to the podium. The delegate has 1 minute.
 - viii. *(After the speaker’s list is exhausted)* The committee will now directly move on to voting procedures. Note passing will be temporarily suspended. Administration Staffs, please secure the doors. This is a procedural vote. Abstentions will not be allowed. This vote requires a simple majority.
 - ix. Those wishing to vote for this motion, please raise your placards up high.
 - x. Those wishing to vote against this motion, please raise your placards up high.
 - xi. With an overwhelming majority, this motion passes/fails.
 - xii. *(If the motion passes)* The agenda is now set to topic ___ then topic ___.

- xiii. (If the motion fails) The agenda is now set to topic __ then topic __.
 - b. Middle school committee
 - i. Because this committee is under a single agenda, motion to set the agenda is not in order.
 - ii. Before moving on to the General Speaker's List, are there any points or motions in the committee?
- 3. General Speaker's list
 - a. The chair will open up the speaker's list (/The floor is now open), those wishing to be added to the speaker's list, please raise your placards high.
 - b. *(When there is 1 delegate)* Delegate of _____, you have been recognized.
 - c. *(When there is more than 1 delegate)* The chair recognizes the delegate of (____,____,____,____), in that order.
 - d. Delegate of ____ please approach the podium. The delegate has 90 seconds.
 - e. *(When the delegate has 10 secs remaining)* Will the delegate please come to his/her closing remarks?
 - f. *(When the delegate's speaking time has elapsed)* The delegate's individual speaking time has elapsed, delegate, please come back to his/her seat.
 - g. *(When the delegate has more than 10 secs remaining)* The delegate has _____ seconds remaining. How does the delegate wish to yield his/her time?
 - h. *(When the delegate has opened his/herself to point of information)* The delegate has opened his/herself to _____ points of information. Are there any in the house?
 - i. *(If there are any such delegates)* The chair recognizes the delegate of _____, _____, _____ in that order.
 - ii. *(If there are no such delegates)* Seeing as none, does the delegate yield the time back to the chair?
- 4. Moderated Caucus (Total duration time: Min 10 mins, Max 20 mins)
 - a. There has been a motion to move onto the moderated caucus, for the duration of _____ minutes, individual speaking time of _____ seconds, for the purpose of _____. Are there any other points or motions in the committee?
 - i. *(If there are no other points or motions)* Seeing none, the chair will now move directly into voting procedure.
(voting procedure-no abstentions, simple majority)
 - ii. *(If there are other points or motions)* There has been a motion to move onto the moderated caucus, for the duration of _____ minutes, individual speaking time of _____ seconds, for the purpose of _____. Are there any other points or motions in the committee?
 - b. The house is now in moderated debate. Please be reminded that the contents of the debate should be confined to the purpose of the moderated caucus. Those wishing to speak, please raise your placards.
 - c. The time for moderated caucus has now elapsed. At this point of time, are there any points or motions in the committee?

5. Unmoderated caucus (Total duration time: Max 40 mins)

- a. There has been a motion to move on to unmoderated caucus, for the duration of ____ minutes, for the purpose of _____. Are there any other points or motions in the committee?
 - i. *(If there are no other points or motions)* Seeing none, the chair will now move directly into voting procedure.(voting procedure-no abstentions, simple majority)
 - ii. *(If there are other points or motions)* There has been a motion to move onto the moderated caucus, for the duration of ____ minutes, individual speaking time of ____ seconds, for the purpose of _____. Are there any other points or motions in the committee?
- b. We are now in an unmoderated caucus. Delegates are now free to move around for lobbying and writing resolutions. Please be back to your seats by --:--.
- c. The time for unmoderated caucus has now elapsed. Delegates please return back to your seats. At this point of time, are there any points or motions in the committee?

6. Introducing resolution

- a. (After the draft resolution getting approved) At this point of time, are there any points or motions in the committee?
- b. (For motion to introduce draft resolution) This motion automatically passes.
- c. Would the representative of this resolution approach the podium and read out ONLY the Operative clauses?
- d. The chair will now entertain two delegates for Points of Clarification (regarding terminologies of this resolution). Are there any Points of Clarification on the floor?
 - i. *(If there are any such delegates)* The chair recognizes the delegate of _____, _____, in that order.
 - ii. *(If there are no such delegates)* Seeing as none, the house will move on to the next procedure
- e. Would the main submitter of the resolution make an authorship speech? The delegate has maximum of 5 minutes. If the submitter does not want to make an authorship speech he/she may raise his/her placard in order to refrain.
- f. (After the speech) The chair will now entertain two delegates for Points of Information (regarding the contents of the resolution or speech). Are there any Points of Information on the floor?
 - i. *(If there are any such delegates)* The chair recognizes the delegate of _____, _____, in that order.
 - ii. *(If there are no such delegates)* Seeing as none, the house will move on to the next procedure.

- g. (After POIs) The delegate has _____ seconds remaining. How would the delegate like to yield his/her time?
- h. (After all the above procedures related to introducing resolution) The resolution has been introduced. Delegate may now discuss about the resolution or the agenda as a whole.
- i. At this point of time, are there any points or motions in the committee?
 - i. *(If there are any such delegates)* Delegate of _____. Please rise and state your point/motion
 - ii. *(If there are no such delegates)* The chair would like to open up the general speakers' list. Delegates wishing to be added, please raise your placards high.
- j. (After closing the debate on resolution: super majority, procedural vote) Now the house will automatically move into voting procedure regarding the resolution. (Voting: substantive vote, simple majority)

7. Introducing amendments

- a. (When chairs feel the amendment submitted by the delegate is necessary) Delegate of _____, the chair would like to notify that the amendment has been approved by the chairs, and the delegate is free to raise a motion to introduce an amendment.
- b. (When chairs feel the amendment submitted by the delegate is unnecessary) Delegate of _____, the chair would like to notify that the amendment has been ruled out due to _____.
- c. (For motion to introduce an amendment) This motion automatically passes. The amendment is now shown on the screen. It reads _____.
- i. The submitter of the amendment, please explain your amendment for 3 minutes.
- ii. The chair will now entertain 2 speakers FOR and 2 speakers AGAINST this amendment. (optional)
- iii. Those wishing to speak FOR this amendment, please raise your placards high. (30 sec) (If not, move on)
- iv. The chair recognizes the delegate of _____, _____, in that order. The following delegates may come up to the podium. You have 5 minutes in total. You may yield your time for the next delegate to speak.
- v. Now the chair will entertain AGAINST speeches. Those wishing to speak AGAINST this amendment, please raise your placards high. (30 sec) (If not, move on)
- vi. The chair recognizes the delegate of _____, _____, in that order. The following delegates may come up to the podium. You have 5

minutes in total. You may yield your time for the next delegate to speak.

- vii. Now, at this point of time the chair will open up the limited speakers' list. Delegates wishing to be added please raise your placards high.
- d. (After closing the debate on Amendment: super majority, procedural) Now we will automatically move into voting procedure regarding the amendment.
 - i. (Voting substantive vote, simple majority)
 - ii. Those wishing to vote FOR this amendment, please raise your placards high. ("Section 1...2...3...")
 - iii. Those wishing to vote AGAINST this amendment, please raise your placards high. ("Section 1...2...3...")
 - iv. (substantive vote for amendment) Those wishing to ABSTAIN, please raise your placards high.
 - v. ("Section 1...2...3...")
- e. (When passed) Please make the according changes to your resolution.
- f. (When denied) The resolution stands firm.

ETC

- a. (Follow-up requested by a delegate, only once) Granted.
- b. The resolution has passed; clapping is in order. All delegates must clap as loudly as possible. Thank you
- c. This resolution has failed; clapping is not in order. You may stomp your foot in frustration. Request for more amendments immediately.

8. Crisis

- a. The debate on the agenda will be temporarily suspended and the committee will now discuss and make a direct decision upon the crisis by forming an action paper.
- b. The general speaker's list will be temporarily suspended and new speaker's list will be open on the crisis.
- c. (When first speakers list is expired) Delegates may continue to speak to share ideas through another speaker's list, or raise a motion for a caucus to discuss or write an action paper. Motions will be recognized accordingly to the procedure during the formal debate.

9. Points/motions

1) motions to modify the speaking time

- a. At this point of time, are there any other points or motions in the committee?
- b. (delegate) Motion to modify the speaking time of (un)moderated caucus from X seconds to Y seconds, for the purpose of Z.

- c. There has been a motion to modify the speaking time from X seconds to Y seconds. Are there any other points or motions in the committee?
 - i) *(If there are no other points or motions)* Seeing none, the chair will now move directly into voting procedure.
(voting procedure-no abstentions, simple majority)
 - ii) *(If there are other points or motions)* There has been a motion to modify speaking time from X seconds to Y seconds. Are there any other points or motions in the committee?
 - d. The house is now in (un) moderated caucus, for the duration of _____ minutes, individual speaking time Y seconds. Those wishing to speak, please raise your placards.
- 2) motions to Close Debate on Agenda or Resolution or Amendment
- a. At this point of time, are there any other points or motions in the committee?
 - b. (delegate) Motion to close the debate on the agenda (or resolution or amendment)
 - c. There has been a motion to close the debate on the agenda. Are there any other points or motions in the committee?
 - i) *(If there are no other points or motions)* Seeing none, before moving into voting procedure, the chair will entertain two against speakers.
(voting procedure-no abstentions, simple majority)
 - ii) *(If there are other points or motions)* There has been a motion to modify speaking time from X seconds to Y seconds. Are there any other points or motions in the committee?
 - d. Delegate of _____, please make against speech for 60 seconds.

10. Voting

- a. The house shall move directly into voting procedures. Note passing will be temporarily suspended. Administration Staffs, please secure the doors.
- b. (When voting on motions, etc.) This is a procedural vote. Abstentions will not be allowed. / (When voting on resolution, amendment etc.) This is a substantive vote. Abstentions are allowed.
- c. This vote requires a simple majority / super majority (When voting on closing the debate on resolution/ amendment/ agenda/ clause).
- d. Those wishing to vote FOR this motion/resolution/amendment, please raise your placards high. (“Section 1...2...3...”)
- e. Those wishing to vote AGAINST this motion/resolution/amendment, please raise your placards high. (“Section 1...2...3...”)
- f. (When conducting substantive vote for amendment & resolution) Those wishing to ABSTAIN, please raise your placards high. (“Section 1...2...3...”)
- g. (If the number doesn’t match up) The house will conduct a revote since not all delegates has made their votes.

- h. (*When the vote requires a simple majority*) With an overwhelming majority, the motion passes/fails.
- i. (*When the vote requires super majority*) With ____ votes FOR, ____ votes AGAINST (and ____ votes ABSTAINING : when conducting substantive vote), the motion/resolution/amendment passes/fails.

11. Others